

Excell Academy
 Virtual Board Meeting Minutes
 Date: June 23, 2022

<u>Board Members:</u>		<u>Term. Beg/End</u>
Casey Morrissette	Treasurer, Community Rep.	July 2020/23
Monica McGill	Secretary, Parent Rep.	July 2020/23
Riki Baker	Teacher Rep.	July 2019/22
Edna Granger	Community Rep.	July 2018/21
Jartue Kroma	Teacher Rep.	July 2018/21

Attendance:

- *Present Board Members-* Monica McGill, Oliver Spraggins, Casey Morrissette, Edna Granger,
- *Ex-Officio-* Sabrina Williams
- *Guest Attendance-* Trevva Evans, Michael Dudero
- *Absent Board Members-* Jartue McCoy, Riki Baker

Approvals & Discussions:

I. Welcome

- A. Call to order:** at 6:20 pm by Edna Granger, appointed by Chair to facilitate the meeting. Oliver Spraggins, Casey Morrissette, Monica McGill, Edna Granger (Oliver and Casey met virtually the first 15 minutes of the meeting and was present in person for the remainder of the meeting.)

Quorum: Yes, 4 of 6 members present

- B. Consent Agenda:** May Meeting Minutes and ED Internal Monitoring Report IV.IJ
 Monica McGill made a motion to approve the consent agenda, and Edna Granger seconded the motion. **Roll Call: Edna- Yes, Casey- Yes, Oliver- Yes, Monica - Yes. Motion passes unanimously.**

II. Financial Responsibility:

A. May Financial Statement

We are now eleven months (92%) through the fiscal year. 430 ADM, which is no change from April. Total revenues are at 89%, expenditures at 91%. Expenditures are going out a bit faster than revenue is coming in. Ending profit is at \$48K through the end of the month. Food Service claims are all caught up with the May being submitted last week. The preliminary June financials will have all included for the year with commodities revenue as well.

All holdback has been received for FY21 through the end of May and is still being recognized as an over/under on the income statement at this time.

Monica McGill made the motion to accept the financials as read and Edna Granger seconded the motion. **Roll Call: Edna- Yes, Casey- Yes, Oliver- Yes, Monica - Yes. Motion passes unanimously.**

B. FY22 Revised Budget

Original Budget Total LEA enrollment - 497

Revised Budget Total LEA enrollment - 427 (Difference of 65 students)

Updated State Aid calculations to actual as of 4/20/22 MDE report using the 427 enrollment. Updated the Federal Aid awards to actual entitlements received from SERVS. Also added in the CARES and CFR Funding amounts that were allocated. Updated CARES to include funds that we are projecting expenses for the current year.

Increased the Gen ED Transportation by \$12K based on current year expenses. Also increased supplies by \$66K based on current year expenses. Decreased Purchased Services by \$40K based on current year expenses.

Revised Budget - 15.55% - ending balance of \$176,790, with total revenues at \$9,108,400 and total expenses at \$8,931,610

Original Budget - 16.65% - with an ending balance of \$202,244

Edna Granger made a motion to approve the Revised Budget as presented, Monica McGill seconded. Motion carried with unanimous approval.

FY23 Budget

421 - Enrollment - Grades K-8

50 - VPK

Total Enrollment 470 but working towards 500.

Salaries for teachers and non-teachers positions increased 4% from FY22 to FY23. The Retention Bonus for staff has been removed for FY23. Food Service costs are being increased by 7% based on new contract. Transportation costs are being increased by 18% based on current trends. All other costs are being increased by 3%.

Budget - 16.59% - ending balance of 190,300, with total revenues at 9,709,900 and total expenses at \$9,519,600.

Monica McGill made a motion to approve the budget as presented, Casey Morrissette seconded. Motion carried with unanimous approval.

III. Governance/Operations:

A. Review/Revise Board Calendar

The Board Calendar was discussed and reviewed. Board set its meeting dates for next fiscal year to continue with the 4th Thursday of the month at 5:30 pm, with the exception of November 17th which is the 3rd Thursday due to Thanksgiving. It was also discussed to make minor changes to put the ED Internal Monitoring on the calendar, and remove



the Learning Model language and just list COVID Preparedness Update which would also include and Learning Model updates. We will also be keeping the Mission Moments on the calendar.

Casey Morrissette made a motion to approve the dates and complete the remainder of the calendar at the Board Retreat in July, Edna Granger seconded. Motion carried with unanimous approval.

B. Update EA Employee Benefits Policy 303

Executive Director Sabrina Williams presented a request for employees who have been employed for 20 years or more, may request up to an additional 15 days of PTO or up to a total amount of 25 days of PTO, if available in employee's account, and contingent upon budget availability at the CEO's discretion.

Casey Morrissette made a motion to approve the the policy change, Monica McGill seconded. Motion carried with unanimous approval.

C. OW Board Observation

Table to next meeting.

Monica McGill made a motion to table the OW Board Observation discussion to the July board meeting, Casey Morrissette seconded. Motion carried with unanimous approval.

D. Q-Comp Report

Mrs. Williams presented the Q-Comp report evaluating and compensating staff for participating in PLC groups and observations.

Edna Granger made a motion to approve the Q-Comp report as presented, Casey Morrissette seconded. Motion carried with unanimous approval.

E. COVID Preparedness Plan/Leaning Model Updates

No updates to report.

F. Other

Casey Morrissette reported that the Charter School Conference was very informative. He stated he had contacts for Mrs. Williams to assist with our students of African descent.

IV. Ambassadorship & Development Committee Report:
Nothing to report

V. Director Monitoring and Evaluation Committee Report:
Committee met to discuss Director evaluation and felt she is committed to bring Excell back to status quo. Casey will be sending out the evaluation report for review.

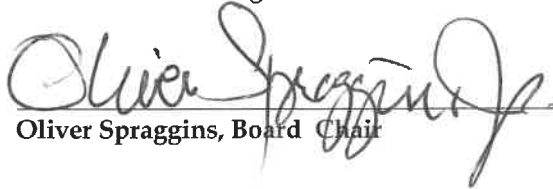
VI. Debrief

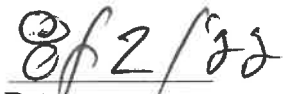
No one had anything further to discuss.

Adjournment:

- Meeting adjourned at 7:20 pm.
Monica McGill made the motion to adjourn the meeting at 7:20 pm, Edna Granger seconded the motion. Motion carried with unanimous approval.
- Confirmation of date and time of next meeting:

Next meeting will be the "Board Retreat" on July 15th & 16th.


Oliver Spraggins, Board Chair


Date