



Excell Academy
 Virtual Board Meeting Minutes
 Date: May 28, 2020

<u>Board Members:</u>		<u>Term. Beg/End</u>
John Allen	Chair, Community Rep.	July 2018/21
Oliver Spraggins	Vice-Chair, Community Rep.	July 2019/22
Casey Morrissette	Treasurer, Community Rep.	July 2018/20
Katy Yelle	Secretary, Teacher Rep.	July 2017/20
Riki Baker	Teacher Rep.	July 2019/22
Edna Granger	Community Rep.	July 2018/21
Monica McGill	Parent Rep.	July 2017/20
Jartue Kroma	Teacher Rep.	July 2018/21
Keith Griffin	Community Rep.	July 2019/22

Attendance: (Remotely)

- *Present Board Members-* John Allen, Katy Yelle, Riki Baker, Monica McGill, Casey Morrissette, Edna Granger, Keith Griffin, Jartue Kroma, Oliver Spraggins,
- *Ex-Officio-* Sabrina Williams
- *Guest Attendance-* Nichole Schmidt-CLA, Erin Anderson- Osprey Wild, Candace Dunbar
- *Absent Board Members-*

Approvals & Discussions:

I. Welcome

- A. **Call to order:** at 5:10 pm by Chair, John Allen
 John Allen, Casey Morrissette, Katy Yelle, Riki Baker, Monica McGill, Jartue Kroma, Keith Griffin remotely
Quorum: Yes, 9 of 9 members present

- B. **Mission Moment:** Safe space talk session will occur at 7:30 pm in response to the George Floyd shooting.

C. Consent Agenda: April Meeting Minutes

Katy Yelle made a motion to approve the consent agenda via roll call, Monica McGill seconded the motion. **Roll Call: John- Yes, Edna- Yes, Casey- Yes, Oliver- Yes, Jartue- Yes, Riki- Yes, Katy- Yes, Monica- Yes, Keith- Yes. Motion passes unanimously.**

II. Financial Responsibility:

A. April Financial Statement

83% of fiscal year, update on ADM. On track based on the revised budget. Total revenues and expenditures were slightly over (85% revenues, 86% expenditures) CARES Act funding has not been processed yet and is not reflected.

Edna Granger made a motion to accept financials as presented and Monica McGill second the motion. **Roll Call: John- Yes, Edna- Yes, Casey- Yes, Oliver- Yes, Jartue- Yes, Riki- Yes, Katy- Yes, Monica- Yes, Keith- Yes. Motion passes unanimously.**

B. Budget

The projection for the next school year is a 10-27% possible state hold-back. Nichole presented 4 different budget scenarios. Scenario #2 is the model that most schools are going with at this point in time. Mrs. Williams submitted enrollment information and it was determined that we are currently overstaffed in the paraprofessional department. Need to determine what positions make sense to eliminate based on distance learning needs.

Jartue Kroma asked what do the numbers at the top mean? Those numbers represent the total number of positions needed to be eliminated. Based on what we know right now, we will keep the budget files open just in case we need to make changes and adjustments once we know more about what to expect in the fall.

Casey Morrisette wanted a further explanation of Scenario 2. That scenario would entail 4-5 months of distance learning, but it could also be modified based on social distancing.

Questions arose surrounding our current contracts. We still have all the same contracts. Questions were asked regarding the cleaning contracts, and whether there will be a greater need for cleaning? Sabrina Williams stated that all contracts are including clauses based on COVID-19 to ask for flexibility. Edna Granger asked a question regarding the interventionist title? What is their role? Sabrina Williams stated that we currently have 7 interventionists, 2.5 on a grant, 1.5 on another grant and they will not be impacted because their grants are covering their salaries. Looking at employees not on a grant and part of the general budget as to the cuts. Hoping to move some into other positions. As an example, there are 2 teachers leaving this year. She also explained that there are two different types of interventionists, behavioral or academic interventionists.

Oliver Spraggins asked with distance learning, how does it equate with paying the bills? Nichole Schmidt explained that funding should be the same, but could change the holdback but she doesn't think it will go as high as 40%. We will know more once the legislative session reconvenes in August. Nichole also stated that the expenditures are the same which are conservative in nature.

Oliver Spraggins wanted to know more about distance learning and how it works, such as grading.

Sabrina Williams replied, yes it is new to all of us and invited the board to look at our website to learn more. She also stated that MACS has a lot of information to help the board learn more about their roles as board members during this time.

John Allen made a motion to approve the revised FY 20 budget, Katy Yelle seconded the motion. **Roll Call: John- Yes, Edna- Yes, Casey- Yes, Oliver- Yes, Jartue- Yes, Riki- Yes,**

Katy- Yes, Monica- Yes, Keith- Yes. Motion passes unanimously.

Monica McGill made a motion to approve the Original FY 21 Scenario 2 budget, Edna Granger seconded the motion. Roll Call: John- Yes, Edna- Yes, Casey- Yes, Oliver- Yes, Jartue- Yes, Riki- Yes, Katy- Yes, Monica- Yes, Keith- Yes. Motion passes unanimously.

III. Governance/Operations:

A. Construction Update

The building permit was received on April 30, 2020. Construction mobilized on April 20th starting with site fencing, site demo and gas line relocation. Soil correction (removing and replacing unsuitable soil under the building addition) started on April 18, 2020. Over the next few weeks the building's footings will be installed and masonry wall construction will begin. The underground utilities will be installed and parking lot construction will begin over the coming weeks.

B. Revised Exhibit M: Charter School Closure Process and Plan

This revised document that goes into our contract. Erin Anderson spoke about documents from Osprey Wilds regarding updated Exhibit M and a contract amendment that the board needed to approve. The reason for the contract amendment was because of two clerical changes, one of which is a correction to the additional purposes area. Exhibit M needed a section to include student discipline records as part of the closure process. The amendment documents need to be signed by the Board Chair and the Board Assurances need to be signed by all board members and returned to Erin Anderson.

Katy Yelle made a motion to approve the revised Exhibit M: Charter School Closure Process and plan, Keith Griffin seconded the motion. Roll Call: John- Yes, Edna- Yes, Casey- Yes, Oliver- Yes, Jartue- Yes, Riki- Yes, Katy- Yes, Monica- Yes, Keith- Yes. Motion passes unanimously.

C. Approve Contract Amendment Document

John Allen made a motion to approve the contract amendment document, Katy Yelle seconded the motion. Roll Call: John- Yes, Edna- Yes, Casey- Yes, Oliver- Yes, Jartue- Yes, Riki- Yes, Katy- Yes, Monica- Yes, Keith- Yes. Motion passes unanimously.

IV. Ambassadorship & Development Committee Report:

Committee did not meet this month therefore there is no report.

V. Director Monitoring and Evaluation Committee Report:

Committee Chair stated they were meeting with Mrs. Williams and will present to the board at the next meeting for her review.

VI. Other Business

Sabrina Williams asked if the board's annual meeting can be postponed to another day based on the turmoil in the city regarding the death of George Floyd. Many staff members have reached out based on concerns.

Justin Balvin stated several staff members including those scheduled to present, said that based on the current situation it was hard to speak about other things, and wanted him to recommend the board postpone.

John Allen asked if any board members would like to postpone and if we decided to continue, to allow some to be excused from the annual meeting.

Aye- have it tonight
Nay- another time

Casey- nay, reschedule
Edna- nay, reschedule
Keith- nay
Jartue- nay
Riki- nay
Monica- disconnected, nay when reconnected
Katy- nay
Oliver- nay
John- nay

The vote was to reschedule the annual meeting at a later date. John Allen stated we will look for a date to reschedule.

Sabrina Williams and Justin Balvin will notify the staff by staying on the call and sending an email out.

Candace Dunbar asked if the business was officially done yet?

Adjournment:

- Meeting adjourned at 6:01 pm.

John Allen made the motion to adjourn the meeting at 7:37 pm, Casey seconded the motion.

Roll Call: John- Yes, Edna- Yes, Casey- Yes, Oliver- Yes, Jartue- Yes, Riki- Yes, Katy- Yes

Monica- Yes, Keith- Yes. Motion passes unanimously.

- Confirmation of date and time of next meeting:

Thursday, June 25, 2020, will be held virtually. Please log in early. The meeting is scheduled for 5:30pm



John Allen, Board Chair

6-26-2020
Date