



**Excell Academy**  
**October Virtual Board Meeting Minutes**

Date: Nov 15, 2021

<u>Board Members:</u>	<u>Term. Beg/End</u>	
Oliver Spraggins	Vice Chair, Community Rep.	July 2019/22
Casey Morrissette	Treasurer, Community Rep.	July 2018/24
Monica McGill	Secretary, Parent Rep.	July 2017/24
Edna Granger	Community Rep.	July 2018/21
Riki Baker	Teacher Rep.	July 2019/22
Jartue McCoy(Kroma)	Teacher Rep	July 2018/21

**Attendance:**

- *Present Board Members - Oliver Spraggins, Monica McGill, Casey Morrissette, Edna Granger, Jartue McCoy, and Riki Baker*
- *Ex-Officio- Sabrina Williams and Cassandra Holbrook*
- *Guest Attendance - Nichole Schmidt*
- *Absent Board Members-*

**Approvals & Discussions:**

**I. Welcome**

**A. Call to order: at 5:38 pm by Chair, Oliver Spraggins**

**Roll call: Oliver Spraggins, Monica McGill, Edna Granger, Riki Baker, Jartue McCoy, Casey Morrissette - remotely**

**Quorum: Yes, 6 of 6 members present**

**B. Consent Agenda:**

1. August Meeting Minutes
2. September Meeting Minutes

Edna Granger made the motion to accept the consent agenda, Monica McGill seconded the motion. All were in favor.

**Roll Call: Oliver - yes, Monica - Yes, Edna - yes,  
Casey - yes, Jartue - yes, Riki - yes**

## **II. Financial Responsibility:**

### **A. September Financials**

ADM we are now using what was submitted with the 10/1 child count - 432. We budgeted 501, so we are under this number. After all the October 1st reports update, CLA will update the budget and begin to work with Excell on any necessary budget changes.

Activity is starting to ramp up as we are 25% through the year. Total revenues were at 22%, total expenses were at 22% with an ending profit of \$27k through the end of the month. We have not been able to draw any title dollars or any CFR funding at this time yet, so you will see a large federal receivable owed of \$136k. Second holdback payments were received in September for FY21. We have now received \$519k of what is owed for last year.

Monica McGill made a motion to accept the September financial report, Edna Granger seconded the motion. All were in favor.

**Roll Call: Oliver - yes, Monica - Yes, Edna - yes,  
Casey - yes, Jartue - yes, Riki - yes**

### **B. Audit Review and Approval**

The auditor did not identify any deficiencies in internal controls that they would consider to be material weaknesses. There were no findings and the fund balance ended at 17.17%.

Excell's student count increased 3% from 2020 to 2021 and increased 15% over the five year period. Excel's original budget anticipated revenues would exceed expenditures and other financing uses by \$73,929. The final budget anticipated revenues would exceed expenditures and other financing uses by \$368,751. Excel's revenues were 0.4% under the final budget and expenditures ended 2.5% over budget.

Monica McGill made the motion to accept the final audit report, Casey Morrissette seconded the motion. All were in favor.

**Roll Call: Oliver - yes, Monica - Yes, Edna - yes,  
Casey - yes, Jartue - yes, Riki**

**III. Governance/Operations:**

**A. WBWF Review and Approval**

Sabrina Williams presented the annual report for 2020/2021. We briefly went through the document to highlight the enrollment, new middle school wing, attendance and student retention. Future plans include technology updates, a Family Resource Center and community daycare. Mrs. Williams is working on several grants to help make the plans come to fruition.

**B. Ex-Officio Change**

Cassandra Holbrook agreed to act as an additional ex-officio to the board. A change was made at the request of our authorizer, Osprey Wilds.

**C. Board Policy - Board Responsibilities**

Edna presented the policy to the board. Casey Morrissette felt we were absolutely in compliance. The full board agreed.

**D. Contractual Goal Report: EE Plans/Goals**

Mrs. Bathke spoke about the SEED Committee and the new members they have acquired this year. The committee worked over the summer and created a SEED Mega Folder for staff. Data collection is included in the folder so classrooms can report what they are doing to fulfill their EE goals. Younger students are asking questions that the 8th graders will have a opportunity to answer creating a mentoring type relationship between middle school students and lower grade levels.

**E. Excel Families Stability Report**

The Family Wellness Survey results were presented to the board. The survey was asking families whether or not they felt supported by Excell throughout the pandemic and distance learning. We got 60 survey responses. Families generally felt stressed especially in regarding loss of jobs or work hours. Many families stated they were worried about their finances.

**F. COVID Preparedness/Safe Learning Plan**

Sabrina Williams shared that we have had recent COVID cases spread throughout the building from a staff member. Excell has begun asking staff their vaccination status with some push back. The information has not been mandatory at this time but she is requesting a resolution from the

board to mandate vaccinations and/or weekly testing to be voted on at the November board meeting.

**IV. Ambassadorship & Development Committee Report:**

The committee did not meet this month.

**V. Director Monitoring and Evaluation Committee Report:**

The committee did not meet this month but will be meeting with the Executive Director regarding setting goals in the near future.

**Debrief:**

No one had a comment at this time.

**Adjournment:**

- Meeting adjourned at 7:17 pm.

Monica McGill made the motion to adjourn the meeting at 7:17 pm, Edna Granger seconded the motion. All were in favor.

**Roll Call: Oliver - yes, Monica - Yes, Edna - yes, Casey - Yes, Jartue - yes, Riki - yes**

- **Confirmation of date and time of next meeting:**

**Thursday January 27, 2021, 5:30pm, will be virtually**

  
\_\_\_\_\_  
**Oliver Spaggins, Chair**

  
\_\_\_\_\_  
**Date**