



Excell Academy
Board Meeting
Date: October 24, 2019

<u>Board Members:</u>			<u>Term. Beg/End</u>
John Allen	Chair, Community Rep.		July 2018/21
Oliver Spraggins	Vice Chair, Community Rep.		July 2019/22
Casey Morrissette	Treasurer, Community Rep.		July 2018/20
Katy Yelle	Secretary, Teacher Rep.		July 2017/20
Riki Baker	Teacher Rep.		July 2019/22
Edna Granger	Community Rep.		July 2018/21
Monica McGill	Parent Rep.		July 2017/20
Jartue Kroma	Teacher Rep.		July 2018/21
Keith Griffin	Community Rep.		July 2019/22

Attendance:

- *Present Board Members-* Oliver Spraggins, Edna Granger, Monica McGill, Casey Morissette, Keith Griffin, Katy Yelle, Riki Baker
- *Ex-Officio-* Sabrina Williams
- *Guest Attendance-* Nichole Schmidt–CLA, Paul Donovan–Cushman & Wakefield, Candace Dunbar (Friends of Excell), Karen Stovall (Friends of Excell), Sharleen Blanco–EE Coordinator
- *Absent Board Members-* John Allen, Jartue Kroma

Approvals & Discussions:

I. Welcome

- A. Call to order:** at 5:34 pm by Vice Chair, Oliver Spraggins
Quorum: Yes, 7 of 9 members present

B. Mission Moment

- C. Consent Agenda-** September Meeting Minutes, Special Meeting Minutes
Katy Yelle made the motion to approve the consent agenda, Edna Granger seconded the motion. All in favor, the motion passes unanimously.

II. Financial Responsibility

Committee Members: Casey, Sabrina, Cassandra, Nichole

A. September Financials

We are 25% through the year and both revenues and expenses were at 23% of budget.

Budgeted enrollment for FY20 is 470 and I was sent 485 (with VPK) at the end of the month, so we are close to budget

Nichole met with the School last week to discuss budget updates, once the MDE posts reports from the 10/1 child count, I will be working with the School on whether or not a revised budget approval will be necessary before winter break.

Current year receivable is higher than normal for September due to the lease aid not being approved and loaded by month end. Once that is loaded the MDE will retroactively pay the school.

Lease aid was approved last week and will be loaded in the October IDEAS payments.

Cash at the end of September was \$646k, which is a \$74k increase from prior month.

Statement of Activities: This increase is due to holdback amounts beginning to come in for FY19. The current year estimated state receivable that is owed to the School through month end was \$279k, while the estimated state receivable for PY was \$119k. Estimated federal receivable that is owed through month end was \$71k. The beginning fund balance for all funds for this fiscal year is \$1,018,684.

Casey Morrissette made the motion to approve the September Financials, Keith Griffin seconded the motion. All in favor, passes unanimously.

III. Governance/Executive Committee

Committee Members: John, Casey, Oliver, Katy, Sabrina, Edna, Candace

A. Building Update- Paul Donovan

Board Approvals are all complete. Plan to break ground in April or May depending on the thaw. Construction will wrap into the 2021 school year which will save money to not do over the winter. Purchase Agreement should be signed this week. Target to close on bonds and closing in early December. Land Purchase with the city have agreed to give us control of the land directly behind our building, still negotiating on the cost. Spring Lake Park has agreed to issue the bonds. On October 28 Brooklyn Park will vote on allowing Spring Lake Park to issue the bonds. Process also includes re-platting of the land which will occur after the land has been processed and will require approval. Effective control of the land in December and likely complete control in February. MDE review and comment should be by November 5. Parcel will be rezoned from industrial to public institution and will allow us to build the addition.

B. MDE Identified Official with Authority (IOWA Designation)

Katy Yelle made the motion that be it resolved that the school board designates Sabrina Williams, Charter School Director as the Minnesota Department of Education's "Identified Official with Authority". Monica McGill seconded the motion. All in favor, the motion passes unanimously.

C. Executive Director Report

1. Contractual Goal Report: EE Plan & Goals

Sharleen Blanco- SEED Chair update the board on the members of the SEED

committee including Carl Weber-Science teacher and Kipton Sneen-Middle School Math teacher. The school's Environmental Literacy Plan is still in process and waiting on feedback from ACNW. Final copies will be presented to the board once they are available.

2. Internal Monitoring Report IV. 1C

The executive director reported compliance. Board members did not have any questions but noted a typo in the policy document for section iv. where it says 'fail' and should say 'not fail'.

D. World's Best Work Force- Annual Report Approval

Board members asked clarifying questions. Nichole Schmidt confirmed that the finances were finalized.

Monica McGill made the motion to approve World's Best Work Force with changes made to fix typo errors. Edna Granger seconded the motion. All in favor, motion passes unanimously.

E. Policy C- Board Responsibilities

Edna Granger read the policy and recommended that we are in compliance. Board consensus agreed.

F. Officer Elections

The board agreed to table the officer election. Interested board members should submit names to Katy Yelle and she will make officer ballots.

G. Election Planning- New Membership Needs

Katy Yelle, Casey Morrissette and Monica McGill are all up for re-election. Katy Yelle is not planning on running. Casey Morrissette and Monica McGill are planning to run. There are 3 vacancies, with two returners--1 community member and 1 parent/guardian.

IV. Ambassadorship & Development

Committee Members: John, Monica, Katy, Edna, Jartue, Keith

- A. Committee Report: No report, the committee did not meet.

V. Director Monitoring and Evaluation

Committee Members: Casey, Edna, John

- A. Committee Report: Met and began looking at Mrs. Williams goals and need to have further discussions with her to finalize and develop those goals. They will be at the next meeting.

VI. Other Business
None.

Adjournment:

- **Meeting adjourned at 6:39 pm.**

Monica McGill made the motion to adjourn the meeting at 6:39 pm, Edna Granger seconded the motion. Motion passes unanimously.

- **Confirmation of date and time of next meeting:**

Scheduled Meeting, Thursday, November 21, 2019.



John Allen, Board Chair

11-21-19
Date