



Excell Academy
Board Meeting
 Date: 6.27. 2019

<u>Board Members:</u>			<u>Term. Beg/End</u>
John Allen	Chair, Community Rep.		July 2018/21
Oliver Spraggins	Vice Chair, Community Rep.		July 2016/19
Casey Morrissette	Treasurer, Community Rep.		July 2018/20
Katy Yelle	Secretary, Teacher Rep.		July 2017/20
Steven Cole	Community Rep.		July 2016/19
Edna Granger	Community Rep.		July 2018/21
Monica McGill	Parent Rep.		July 2017/20
Jartue Kroma	Teacher Rep.		July 2018/21

Attendance:

- *Present Board Members-* John Allen, Oliver Spraggins, Edna Granger, Monica McGill
- *Ex-Officio-* Sabrina Williams
- *Guest Attendance-* Nichole Schmidt--CLA, Candace Dunbar
- *Absent Board Members-* Jartue Kroma, Casey Morissette, Steven Cole, Katy Yelle

Approvals & Discussions:

I. Welcome

- A. Call to order:** at 5:37 pm by Chair, John Allen
Quorum: No, 4 of 8 members present

II. Financial Responsibility:

A. May Financial Statements

Audit scheduled for July 30-31st, will be rescheduled based on over-booking. When that date is determined will notify. Will begin contacting the school for audit documents around July 8. School year will officially end tomorrow. ADM actual and budgeted. Challenge with the audit process because the state hold-backs are now spanning two years. Nichole reports we are in excellent financial health with no financial concerns.

III. Governance/Operations:

A. Contract Renewal Process

The board reviewed the final version of the Contract with ACNW. The board discussed changing Exhibit S to reflect the guidance of the auditors so that the fund balance will be a range of 15-20% instead of a hard limit of 20%. Since there is not a quorum the board will call a special meeting on June 30th at noon to approve the contract.

D. Board Secretary Responsibilities

Sabrina Williams discussed the importance of having a clear process for filling in for the board secretary when they are unable to fulfill their duties: preparing the board packet and agenda and notifying board members of the meeting. John Allen mentioned that the secretary had notified him in advance that someone was needed to fill in for her absence but that he hadn't considered all the responsibilities that needed to be covered.

Adjournment:

- Meeting adjourned at 7:24 pm.
- Confirmation of date and time of next meeting:
Emergency Meeting, Sunday, June 30 at 12:00 PM
Scheduled Meeting, Friday, July 19 at 4:30 PM



John Allen, Board Chair

7-30-19
Date