



## Voluntary Pre Kindergarten

**Monday- Friday**

Must be 4 years old by September 4, 2018

(2018-2019)

Date of Application \_\_\_\_\_

(PLEASE PRINT)

Child's Last Name	Child's First Name	Middle Initial
<b>Student must be 4 years old by September 1, 2018 to attend the Voluntary Pre Kindergarten Program</b>		
<b>Address</b>		
Street	Apt #	City, State
Zip Code		
Have you recently moved to our district within the past 36 months for temporary or seasonal agricultural or fishing work? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Public School District in which you live	Last School Attended:	
Language spoken at home:		
How did you learn about Excell Academy?		
<b>MOTHER INFORMATION</b>		
Mother's Last Name	Mother's First Name	Daytime Phone Number
Street	Apt #	City, State
Zip code		
Place of Employment	Work Phone Number	
<b>FATHER INFORMATION</b>		
Father's Last Name	Father's First Name	Daytime Phone Number
Street	Apt #	City, State
Zip code		
Place of Employment	Work Phone Number	
<b>LEGAL GUARDIAN INFORMATION (IF APPLICABLE - OTHER THAN PARENT)</b>		
Legal Guardian Last Name	Legal Guardian First Name	Daytime Phone Number
Street	Apt #	City, State
Zip Code		
Place of Employment	Work Phone Number	
<b>TO BE COMPLETED BY EXCELL ACADEMY ADMINISTRATION</b>		
Meeting Date:	Date Received:	Received By:
Amount with App:		
Admission Date:	Assigned Teacher:	Wait List Date:
Discharge Date / Reason?		Amount Received with Application:

<b>Emergency Contacts (person listed must be someone other than parent)</b>			
<b>Emergency Contact Information #1</b>			
Name		Relationship	
Day time Phone Number		Type	
Street Address	Apt #	City, State	Zip
<b>Emergency Contact Information #2</b>			
Name		Relationship	
Day time Phone Number		Type	
Street Address	Apt #	City, State	Zip
<b>Emergency Contact Information #3</b>			
Name		Relationship	
Day time Phone Number		Type	
Street Address	Apt #	City, State	Zip
<b>Person(s) Authorized to Pick Up Child from School</b>			
Please note that it is always required for a parent/legal guardian to notify Excell Academy when an authorized person will be coming to pick up your child. Students will not be released unless a phone call has been received.			
Name: _____		Relationship _____	
Name: _____		Relationship _____	
Name: _____		Relationship _____	
<p><b>By signing the following, I hereby agree that I must call Excell Academy to notify them that someone other than myself will be picking up my child, my child will not be released to an authorized person until I have notified Excell Academy, and proper identification must be provided by the authorized person at the time of pick up.</b></p>			
_____		_____	
<b>Parent Name</b>		<b>Date</b>	
<b>Person(s) UNAUTHORIZED to Pick Up Child from School</b>			
Excell Academy does not release students to any person without a parent notification. Please list names of any person(s) who are unauthorized to pick up your child from school. A court order must be provided if a biological parent is listed.			
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Home Environment		
<b>Parents are</b> <input type="checkbox"/> Same Residence <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widow/Widower <input type="checkbox"/> Married <input type="checkbox"/> Single If separated or divorced whom does the child live with? _____		
Names and ages of siblings		
Name	DOB	School Attending
Name	DOB	School Attending
Name	DOB	School Attending
Other adults in the household		
Name	Relationship	
Name	Relationship	
Social/Emotional Development		
Previous Educational Experiences		
Do you consider your child <input type="checkbox"/> under achiever <input type="checkbox"/> average <input type="checkbox"/> over achiever		
Does your child have playmates? <input type="checkbox"/> Yes <input type="checkbox"/> No   If so, what ages/gender?		
Check the word(s) that describe your child <input type="checkbox"/> Happy <input type="checkbox"/> Active <input type="checkbox"/> Easily angered <input type="checkbox"/> Whining <input type="checkbox"/> Quiet <input type="checkbox"/> Cheerful <input type="checkbox"/> Cooperative <input type="checkbox"/> Stubborn <input type="checkbox"/> Cries often <input type="checkbox"/> Has temper <input type="checkbox"/> Independent <input type="checkbox"/> Gives in easily <input type="checkbox"/> Fights often <input type="checkbox"/> Wants own way                      tantrums		
What makes your child frustrated or upset?		
Describe discipline used at home		
Describe any fears your child may have and how you have dealt with them		
What are your child's favorite play activities?		
Describe any special interest of your child		
Activities that your child is cautious about		
Child is <input type="checkbox"/> Left handed <input type="checkbox"/> Right handed <input type="checkbox"/> Not sure		
Other comments about your child's developments		
<p><b>BEHAVIOR:</b> Students are expected to maintain good behavior at all times during the Kindergarten Readiness Program. If the behavior is not appropriate, students will be given two warnings along with a conference with parents. If after the warnings the behavior does not improve the child(ren) may be asked to leave the program. Excell Academy will not tolerate inappropriate/misbehavior in the Kindergarten Readiness program. By signing the following, I agree to comply with the above behavior policy at Excell Academy for Higher Learning</p>		
Parent/Guardian Signature: _____		Date: _____

**Consent for NON PRESCRIPTION Medications**

I hereby give Excell Academy permission to apply any of the following external preparations that are checked, in accordance with directions for use on the appropriate container.

- Soap
- Wipes
- Lotion
- Vaseline
- Sun block
- Other: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Special Needs**

Is your child on an IEP (Individualized Education Plan)  Yes  No

If yes, School District in which services are provided:

Please select any special developmental needs your child has that we should be aware of

- Speech Language
- Motor Development
- Self-help skills
- Attention Span
- Emotional Needs
- Social Development
- Behavioral Problems
- Other

If selected, Please describe:

**Toilet Training**

**Students must be completely Toilet Trained to attend the program.**

Is your child <b>Bladder Trained</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	Is your child Bowel Trained? <input type="checkbox"/> Yes <input type="checkbox"/> No
Words use for urinating	Words used for bowel movement?

Any concerns in this area?

**Miscellaneous**

Does your child take a regular nap  Yes  No If so, what time

Is there anything unusual a bout your child's sleeping habits?

Describe your child's appetite

Favorite Foods

Food Dislikes

Any usual eating habits

Food Allergies

**Your Expectations**

What do you want most out of your child's experience at Excell Academy?

Areas of development you want to see emphasized

Any other information your consider important for Excell Academy to know?



## Extended Day Financial Questions and Answers

**Do I pay if my child attends the Voluntary Pre Kindergarten program ONLY?**

No, if your child only attends the Voluntary Pre Kindergarten program for one the three hour sessions, there is no tuition costs.

**Do I pay if my child will be attending the extended day program?**

Yes, there are tuition costs for your child to attend the extended day program.

**Whom do we pay?**

Make all checks/money orders/cashiers checks payable to **Excell Academy**. **NO CASH PAYMENTS WILL BE ACCEPTED.** Credit and Debit cards are accepted.

**How much do we pay?**

The **extended day** tuition cost is **\$165 per week (additional fees apply for transportation)**. (Regular **Weekly** tuition **does not** include meals or transportation cost) **See fees schedule included in the registration packet for meal and transportation cost.**

**Is there financial assistance available?**

Scholarships are available. Please inquire if interested.

**Will I get a refund if I change my mind and withdraw my child from the program?**

**No, all payments are non-refundable.** Payments are due in advance of service. Full payment is due whether or not your child is in attendance. No refunds are made due to absences or school release days. Excell Academy reserves the right to discontinue or limit service due to non-payment. **Late payments are subject to a \$10 late fee.** Families with accounts in default incur any costs for collection including legal fees.

**When are payments due?**

Payments are due in advance according to the 2018–2019 payment schedule. Multiple payments may be submitted if so desired. You may request a receipt when making your payments. **You will not receive a weekly or monthly bill or statement for this service.** A late fee of \$10 will be assessed for payments received after the due date. **A 30-day notice is required prior to dropping out of the Kindergarten Readiness Program.**

**Whom do we call with questions about our account?**

Please refer your questions to Mrs. Willis at (763) 533–0500 ext. 160.