



*Excell Academy*  
Board Meeting  
Date: 6.28. 2018

<u>Board Members:</u>		<u>Term. Beg/End</u>
	John Allen	July 2015/18
	Oliver Spraggins	July 2016/19
	René Isuk	July 2015/18
	Steven Cole	July 2016/19
	Casey Morrissette	July 2015/18
	Julie James	July 2017/20
	Edna Granger	Aug 2017/18
	Monica McGill	July 2017/20
	Katy Yelle	July 2017/20

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**Board Members Attendance:** Oliver Spraggins, John Allen, Monica McGill, Edna Granger, Katy Yelle, Julie James, Casey Morrissette,

**Other Attendance:** Sabrina Williams, CEO - Ex Officio: Candace Dunbar - Recorder, Nichole Schmidt - CLA

**Guest:** Rhianon Sargent - ACNW

**Absent:** Rene Isuk, Steven Cole

**Approvals & Discussions:**

I. **Call to order:** at 5:33 pm by Chair

**Quorum:** Yes, 7 of 9 members present

**Introductions:** Rhianon Sargent of ACNW

**Consent Agenda:** May meeting minutes, Q-comp Annual report, Strategic/Succession Plan

- John Allen made the motion to approve consent agenda items, Edna Granger second the motion. All were in favor.

II. **Financial Responsibility:** Nichole Schmidt gave an overview of May's financials. As of month end 92% of year competed. Cash at the end of May was \$368k, which is an \$188k decrease from prior month. The current year estimated state receivable that is owed to the School through month end was \$740k. The food service deficit through May is now \$45k, should go down for

June. The beginning fund balance for this fiscal year is \$1,009,040. Board also reviewed FY18 revised budget and FY19 budget.

- Julie James made the motion to accept the May's financials as read, Monica McGill second the motion. All were in favor.
- Julie James made the motion to approve the FY18 revised budget with total revenues at \$7,095,780 and total expenses \$6,802,000, with a profit of \$293,780, Monica McGill second the motion. All were in favor.
- Katy Yelle made the motion to approve the FY19 original budget with total revenues at \$7,476,708 and total expenses \$7,343,529 with a profit of \$133,179, Edna Granger second the motion. All were in favor.

### **III. Governance/Operations: Board Operations & Review:**

**ACNW Contract Review:** Rhianon Sargent reviewed the Contractual Agreement with Board and explained how the process(review) will work and the timeline. We should get results by January 2019 and School has 10 days to dispute anything at that time. Final should be ready by February 2019.

**Board Conduct:** John Allen opened the discussion about the board remembering the use of "Robert's Rules" during discussions. Board members agreed to familiarize themselves more with this process. Board also agreed to use a 90 second max time for each member to talk during discussions.

- Casey Morrissette made the motion to adapt the 90 second discussion rule, Monica McGill second the motion. 6 were in favor 1 abstained. Motion pass by majority.

**Membership Resolution:** The Board discussed Excell's attorney reviewal and recommendations for updates and changes to the current bylaws. Specifically, Article II is entitled "Membership" and discusses classes of Members of the company. As this language is more standard for "For-Profit" organizations per Excell's attorney. After further discussion the board adapted a resolution in accordance with Article II, Section 1 of the current bylaws. The following motion was made:

- I John Allen make a motion that the Board adapt a resolution, in accordance with Article II, section 1 of our bylaws, that all current classes of members of the corporation are hereby eliminated, and the corporation shall no longer have any voting classes of members. Edna Granger second the motion; All were in favor.

**Policy J - Board Calendar:** BOD set meeting dates and made July to always have an extra day for Training. (see attached for calendar)

- Julie James made the motion to approve Board Meeting Calendar for SY2018/19 with extra day in July, Oliver Spraggins second the motion. All were in favor.

**Background Checks:** All background checks are in process.

**Nominating/Election Process:** Discussion tabled to new bylaws are ready for review.

- Julie James made the motion to table discussion, Edna Granger second the motion. All were in favor.

- IV. **Ambassadorship & Development:** Committee has designed a new Excell Academy t-shirt and will be selling it. Board suggested getting a Polo shirt style for board members to wear. Committee is working on possible bumper sticker and window decal that will be available to purchase. Committee did not get a good response with the parent survey, they will look into other ways of getting responses.
- V. **Director Monitoring and Evaluation:** Committee will be ready to present CEO review at next meeting for approval.
- VI. **Other Business:** Retreat meeting times are as follow: Friday 7/20/18 – 4:30 pm – 8:30 pm, and Saturday 7/21/2018 – 8:30 am – 6:30 pm.

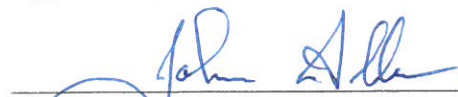
Debrief: yes

**Adjournment: Meeting adjourned at 7:06 pm.**

- John Allen made the motion to adjourn the meeting at 7:34 pm, Casey Morrissette second the motion. All were in favor.

Confirmation of date and time of next meeting: Friday July 20, 2018\_at 4:30 PM

Approved 7/20/18

  
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John Allen, Board Chair

7-25-18  
Date

## **BOD SY2018/19 Meeting Calendar**

July 20<sup>th</sup> & 21<sup>st</sup> 2018 – Board Retreat and Training

August 23, 2018

September 27, 2018

October 25, 2018

November 29, 2018

December – no meeting

January 24, 2019

February 28, 2019

March 21, 2019 – 3<sup>rd</sup> Thursday

April 25, 2019

May 23, 2019 – Annual Meeting

June 27, 2019

July 19<sup>th</sup> & 20<sup>th</sup> 2019 – Retreat & Training