

(PLEASE PRINT)

Date of Application _____ Please Plan to attend student lottery to confirm your child's enrollment

Child's Last Name		Child's First Name		Middle Initial
DOB:			Grade Entering 201-2018	
Address				
Street		Apt #	City, State	
			Zip Code	
Previous School Information				
Previous School Name			Previous School Fax	
FAMILY SITUATION				
Who does the child live with? (please circle) Mother Father Both Parents Other _____				
Names and ages of other adults and/or children in the home: _____				
Have you recently moved to our district within the past 36 months for temporary or seasonal agricultural or fishing work? _____ Yes _____ No *Original birth certificate for child must be presented to the school by the first day of classes.				
MOTHER INFORMATION				
Mother's Last Name		Mother's First Name		Daytime Phone Number
Street		Apt #	City, State	
			Zip code	
Place of Employment		Work Phone Number		
FATHER INFORMATION				
Father's Last Name		Father's First Name		Daytime Phone Number
Street		Apt #	City, State	
			Zip code	
Place of Employment		Work Phone Number		
LEGAL GUARDIAN INFORMATION (IF APPLICABLE - OTHER THAN PARENT)				
Legal Guardian Last Name		Legal Guardian First Name		Daytime Phone Number
Street		Apt #	City, State	
			Zip Code	
Place of Employment		Work Phone Number		
TO BE COMPLETED BY EXCELL ACADEMY ADMINISTRATION				
Meeting Date:		Date Received:		Received By:
				Amount with App:
Admission Date:		Assigned Teacher:		Wait List Date:
Discharge Date / Reason?			Amount Received with Application:	

Emergency Contact Information #1			
Name		Relationship	
Day time Phone Number		Type	
Street Address	Apt #	City, State	Zip
Emergency Contact Information #2			
Name		Relationship	
Day time Phone Number		Type	
Street Address	Apt #	City, State	Zip
Emergency Contact Information #3			
Name		Relationship	
Day time Phone Number		Type	
Street Address	Apt #	City, State	Zip
Person(s) Authorized to Pick Up Child from School			
Please note that it is always required for a parent/legal guardian to notify Excell Academy when an authorized person will be coming to pick up your child. Students will not be released unless a phone call has been received.			
Name: _____ Relationship _____ Name: _____ Relationship _____ Name: _____ Relationship _____			
<p>By signing the following, I hereby agree that I must call Excell Academy to notify them that someone other than myself will be picking up my child, my child will not be released to an authorized person until I have notified Excell Academy, and proper identification must be provided by the authorized person at the time of pick up.</p>			
_____		_____	
Parent Name		Date	
Person(s) UNAUTHORIZED to Pick Up Child from School			
Excell Academy does not release students to any person without a parent notification. Please list names of any person(s) who are unauthorized to pick up your child from school. A court order must be provided if a biological parent is listed.			
Name: _____ Relationship _____ Name: _____ Relationship _____ Name: _____ Relationship _____			

Parent / Guardian,

Please tell us why you would like your child to attend Excell Academy for Higher Learning.

**Excell Academy for Higher Learning
Registration
6510 Zane Ave N
Suite #107
Brooklyn Park, MN 55429**

Excell Academy is an equal opportunity public charter school. No child will be denied enrollment on the basis of race, ethnicity, social-economic status, mental or physical challenges, religion, etc.

Please plan to attend student lottery to confirm your child's registration

Excell Academy for Higher Learning

Family Agreement Form

Family Involvement Agreement (Policy)

Families are an integral part of the success of Excell Academy and its students. Educational research shows that students are happier, healthier, and more successful academically and socially when their families (especially) parents and/or guardians are actively involved in the child/children's school life. Active involvement at Excell Academy includes, **but is not limited to**, participation/volunteering in three or more of the following areas with the **highlighted** areas being mandatory:

Homework help	Mentoring	Reading aloud to students	Correcting papers
Classroom helper	Planning committees	Carpooling	Afterschool activities
Fundraising	Tutoring	attending all student conferences	and more

Homework Policy

Students will have homework daily, with the exception of some weekends. The child's teacher(s) will send work home for the child to complete. Families must agree to help supervise and/or guide their child with his/her homework. If no work is sent home, families must read to or listen to their child read for at least 15 minutes.

Uniform Policy

Every student of Excell Academy **must** wear the complete required uniform daily. If student is unable to wear the appropriate school uniform because of an emergency, a note must accompany him/her with an explanation. There will be a fee assessed for each time your child is out of uniform.

Mandatory Parent Empowerment Workshops

Excell Academy requires all parents/guardians to attend the mandatory Parent Empowerment Gathering (PEG) workshops. Parents are required to attend at least 3 of 5 two-hour sessions. Parents with students who exhibit excessive behavioral challenges will be required to attend all of the 5 sessions. These workshops are designed to ensure that parents/guardians and Excell Academy staff members are working together towards a common goal. Parents/guardians will be notified in advance of the dates and times of these sessions. Childcare is available upon request.

Student Lottery

Please plan to attend student lottery to confirm your child's registration.

Medical Emergency/Liability Waiver

I hereby give my permission for Excell Academy for Higher Learning staff members to procure all necessary medical help for my child or ward while this person is under the supervision of Excell Academy for Higher Learning and grant permission to its representatives to authorize competent medical persons to do all things reasonably necessary to take care of any injury or sickness. There is no health or medical insurance provided by Excell Academy. The signing of this form acknowledges that the student's parent/guardian accepts responsibility for payment of any emergency medical treatment.

Medical Records and Birth Certificate Requirement

No student will be admitted to Excell Academy for Higher Learning until all of her/his immunizations are updated and a copy of these records have been sent to Excell Academy's office. Birth Certificates are required.

Field Trips

Field trips are an important part of Excell Academy for Higher Learning. Your signature authorizes your child to attend field trips that are developed as a part of Excell Academy.

I acknowledge and accept that my child's participation in Excell Academy field trips are entirely voluntary and all risk are voluntarily assumed by my child and me. I understand that school rules and regulations will be in effect at school field trips. I also will ensure that my child understands that it is important for their safety, and for the safety of the group, that all rules and instructions given by the field trip supervisors are obeyed.

You will be notified in advance of field trips that will take place during the school year.

I _____ the parent/guardian of _____ agree to comply with the above policies of Excell Academy for Higher Learning.

EXCELL ACADEMY FEES

2017-2018

Please note that fees are due upon submitting a registration packet

Kindergarten Fees	<ul style="list-style-type: none">- \$60 Snack Fee (can be made in 4 payment of \$15)- \$15 Instructional Materials Fee
1st-8th Grade Fees	<ul style="list-style-type: none">- \$15 Instructional Materials Fee

Kindergarten Snack Fee– Paying the kindergarten snack fee will provide a daily afternoon snack for your child. This fee does not cover the cost for breakfast or lunch. For meal rates and to apply for free or reduced meals please see an application for Educational Benefits.

Instructional Fee– The Instructional Material fee does not cover school supplies for your child. There will be a school supply list sent to your home in the summer.



REQUEST FOR STUDENT SCHOOL RECORDS

Please send school records for:

Child's Last Name

Child's First Name

M.I.

_____/_____/_____
(MONTH) (DAY) (YEAR)

Grade Entering 2017-2018

Gender: M F

Previous School Information

Previous School: _____

City/State: _____

Zip Code: _____

Phone Number: _____

Fax Number: _____

PLEASE INCLUDE:

- Birth Certificate
- Official School Records (transcripts, progress reports, report cards)
- Grades for the current year and time of withdrawal
- Health Records and Immunization Records
- Special Education Record, including current IEP and assessment reports
- Early Childhood screenings
- Student Behavioral and disciplinary reports
- Attendance records
- Test scores (ACCESS, MCA, MAPS or other)
- Other information which may be helpful in admission or placement of this student

I authorize for the release of school records for my child to Excell Academy for higher Learning

Parent/Legal Guardian Signature : _____

Date: _____

Please send records to: Liliana Martinez
E-mail: lmartinez@excellacademy.org
Fax: 763-533-0508
Phone: 763-533-0500 ext. 100

Student Goals for 2017–2018 School Year

Dear Families:

This questionnaire serves as a tool for you and Excell Academy to better accommodate your child’s academic, social and creative needs for the 2016–2017 school year. Please fill out the following questionnaire as thoroughly and detailed as possible, and return it with the enrollment forms.

This goal sheet is in no way designed to discriminate against any child in any way. Its sole purpose is for you and Excell Academy to better support the needs of your child. *Please feel free to use the back of this sheet if you need more space to write.*

Student Name: _____ Grade Level _____

What one task does your child enjoy the most? (Circle One)
<div style="display: flex; justify-content: space-around;"> Work Sheets Written Assignments Projects </div>
Does your child <u>prefer</u> to work alone or with others?
Does your child work better with a group or individually?
What’s the best way to get your child to follow instructions? How do you get your child to follow your instructions?
Is your child more comfortable in a very structured environment or in an environment where there are more choices?
How well does your child get along with her/her siblings or other children?
What three (fun/play) things does your child enjoy doing the most? The least?
What academic areas does your child enjoy the most? The least?
Overall, what social and/or academic areas does your child need more development in?
What two things would you like to see happen in your child this school year?

Name of parent/guardian completing goal sheet

Date